

RESOURCES COMMITTEE

To exercise the following powers and duties of the Authority except where:-

- (a) those powers and duties have been reserved to a meeting of the Full Authority or must in law be exercised by the Full Authority; or
- (b) those powers and duties fall within the terms of reference of another Committee; or
- (c) the Chief Executive, following consultation with the Chair of the Authority and the Chair of the Committee, decides that a matter should be determined at a meeting of the Full Authority.

1. Financial Resources

- (a) Approval of all matters relating to the finances of the Authority relating to insurance, procurement and contracts, grant schemes and external funding, including approval of bids and acceptance of offers of finance or grant aid.
- (b) Approval of all matters relating to the trading activities of the Authority including initiatives to generate additional income and fixing and varying non-planning and discretionary planning related fees and charges.
- (c) Scrutiny of all in year capital and revenue expenditure and income compared to the projected budget. To consider how any issues (projected underspend, overspend or ability to meet income targets) in the financial year are planned to be dealt with. If any variance is material, make appropriate recommendations to Full Authority.
- (d) Scrutiny of project budget expenditure that Full Authority or this Committee has approved and consider how any issues (projected underspend, overspend or ability to meet income targets) are planned to be dealt with. If any variance is material, make appropriate recommendations to Full Authority.

2. Project Risk

- (a) Scrutinise progress in implementing projects approved by Full Authority or this Committee.
- (b) Oversight of risks and mitigation measures associated with projects that have been approved by Full Authority or this Committee. If any risk becomes high in likelihood and/or impact so that it requires escalating as a corporate risk, make appropriate recommendations to Full Authority.

3. Audit

- (a) Scrutiny of the forthcoming years internal and external audit plan in advance of making appropriate recommendations to Full Authority for the plans to be agreed.
- (b) Scrutiny of reports from the internal and external auditor to understand the findings and any actions in advance of recommending that Full Authority formally receive and agree the actions.
- (c) Monitoring of progress in implementing internal and external audit actions. If any variance in implementation is significant, make appropriate recommendations to Full Authority.

4. People Management

- (a) Approval of the Authority's Human Resources and other workforce related policies including recruitment, learning and development, discipline (including dismissal), grievance, determination of wage and salary scales, conditions of service, health and safety, equality, diversity and inclusion, safeguarding the legislation relating to pensions and industrial relations and any other related issues.
- (b) Oversight of all matters relating to the recruitment, development and management of volunteers and volunteering opportunities.

5. Governance and Standards

- (a) Oversight of the development and monitoring of the Annual Governance Statement and Code of Corporate Governance in advance of making appropriate recommendations to Full Authority for the documents to be formally approved.
- (b) Oversight of the Annual Governance Report (or alternative) monitoring the effective development and operation of internal control, risk management and corporate governance within the Authority, which informs the development of the Annual Governance Statement.
- (c) Scrutiny of the Annual Compliance and Service Improvement Report (or alternative) analysing complaints and information governance handling to ensure any potential systemic issues and risks are identified and properly addressed, in advance of referral to Full Authority for noting.
- (d) To promote and maintain high standards of conduct for Members.
- (e) Monitoring of the operation of the Members' Code of Conduct and Members' registrations and declarations of interests, together with any applicable training required for Members on matters relating to the Code of Conduct, and making any appropriate recommendations to Full Authority.
- (f) To advise Full Authority on the arrangements to be applied for the investigation and determination of allegations of failure to comply with the Members' Code of Conduct, together with the adoption or revision of the Members' Code of Conduct and any other Codes and Protocols relevant to ethical standards as necessary.
- (g) To consider and determine applications for the grant of dispensations relieving the restrictions on participation in, and voting on, matters relating to disclosable pecuniary interests set out in the Members' Code of Conduct.
- (h) To receive reports from the Monitoring Officer in relation to formal investigations, finding no evidence of failure to comply with the Code of Conduct, probity issues or any other matters deemed appropriate.
- (i) A Resources (Hearing) Sub-Committee is appointed to decide allegations that a Member of the Authority has failed, or may have failed, to comply with the Member Code of Conduct.

6. Property and Assets

- (a) Approval of all matters relating to the management of the Authority's property, land holdings, buildings and other structures including acquisition, disposal, improvements, repairs and maintenance. Make appropriate recommendations to Full Authority if any matters are considered to have significant corporate and / or reputational risk to the Authority.

7. Information Management

- (a) Oversight of all matters relating to information communications technology in accordance with the Authority's Information Management Strategy.
- (b) Oversight of any issues relating to data and information management.

8. Consultation responses

- (a) To determine an Authority response on any proposals that affect the National Park or the Authority, its powers, duties, functions and responsibilities, particularly but not exclusively, from central, regional or local government, neighbouring authorities, partnerships and other external bodies where the proposals are relevant to the functions of the Committee and where the Chief Executive considers that, following consultation with the Chair of the Committee, such response should be determined by the Committee.

9. General

- (a) The appointment of temporary Task Teams relevant to the functions of the Committee and the receipt of reports.
- (b) To make any appropriate recommendations to the Full Authority, its Committees or Sub Committees.